



Payment Card Industry (PCI) **Qualified Integrator and Reseller (QIR)[™]**

Qualification Requirements Version 4.0

March 2018

Document Changes

Date	Version	Description
August 2012	1.0	Initial release of the <i>PCI Qualification Requirements for QIRs</i>
November 2014	2.0	Minor edits to align with PCI DSS and PA-DSS v3.0; Simplification of the application process
September 2015	3.0	Minor adjustments to program requirements, e.g., allow sole proprietors to join the program by removing the requirement to have two trained employees on staff at all times
March 2018	4.0	Update to reflect QIR Program Expansion

Contents

Document Changes	i
1 Introduction.....	1
1.1 Document Structure.....	1
1.2 QIR Program Overview.....	1
1.3 Benefits of QIR Professional Qualification	2
1.4 Related Publications	2
2 Qualification Process	3
2.1 Become Familiar with the QIR supporting documents.....	3
2.2 Complete and Submit an Application.....	3
2.3 Agree to Support the Code of Professional Responsibility	4
2.4 Complete the QIR Professional Training Course & Exam	5
2.5 Achieve Qualification	5
2.6 Maintain Qualification.....	5
2.7 Credential Policies	6
Schedule 1 – Terminology	8
Appendix A – QIR Professional Agreement	11
Appendix B – Application Checklist	14

1 Introduction

The purpose of these *Payment Card Industry (PCI) Qualified Integrator and Reseller (QIR)TM Qualification Requirements* (the *QIR Qualification Requirements*) is to provide the information required to apply for qualification as a QIR Professional by summarizing key aspects of the program and steps to earning and maintaining the QIR Professional Qualification. Capitalized terms used but not otherwise defined herein are defined in Schedule 1 hereto.

All qualified QIR Professionals are identified on the QIR List. If an industry practitioner is not on the QIR List, they are not recognized as a QIR Professional by PCI SSC. All individuals seeking to qualify as QIR Professionals must satisfy all initial Qualification Requirements and requalify with PCI SSC every year, as detailed further in this document.

Interested applicants should complete the online registration form located on the [Website](#).

1.1 Document Structure

- Introduction and Program Overview
- How to Earn Your Qualification
- How to Use Your Qualification
- Schedules and Appendices

1.2 QIR Program Overview

The QIR Program offers the QIR Professional Qualification, a credential for those industry practitioners who carry out Qualified Installations on behalf of merchants or service providers. A Qualified Installation involves the installation of, or upgrade to, a Payment Application, and/or activities concerning the deployment, configuration, or access to a Payment Application or other payment technologies or services in the Customer's Cardholder Data environment.

To qualify as a QIR Professional the practitioner must demonstrate their knowledge of those critical security controls that mitigate the most common causes of loss of Cardholder Data arising from installations. Candidates must possess a base level of knowledge and awareness of information technology, network security, and architecture consistent with QIR Program requirements, and know the Payment Applications and payment technologies they implement prior to seeking QIR Professional Qualification.

1.3 Benefits of QIR Professional Qualification

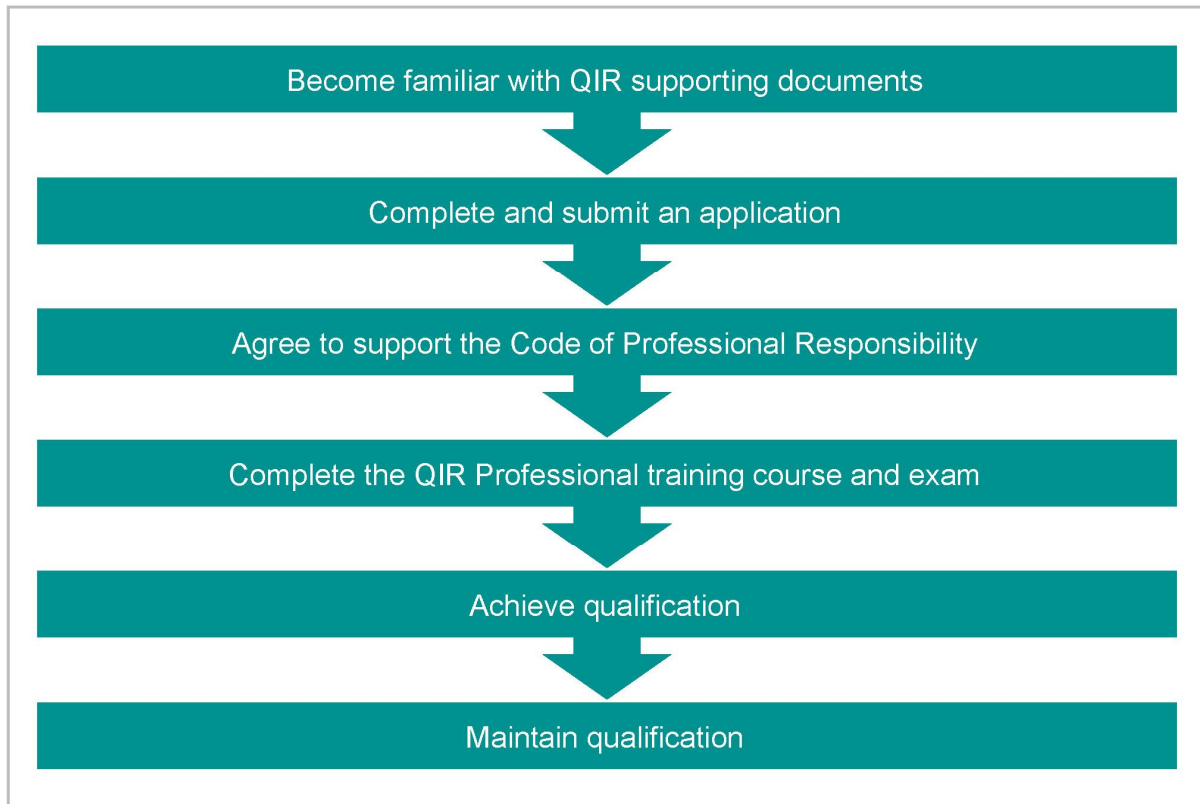
Advantages of Becoming a QIR Professional
Become part of a QIR community, joining other dedicated professionals in the pursuit of the protection of account data.
Instills confidence in the quality, reliability, and consistency of a QIR Professional's work, and in their capacity to address customer security risks effectively.
Recognizes knowledge of the critical security controls to apply when installing payment technologies on behalf of merchants and service providers.
Offers an industry-recognized credential that remains with the individual QIR Professional throughout their career.
Enhances professional credibility.
Gives public recognition of professional achievement, being identified in the QIR list on the website, the merchants' go-to global directory of qualified providers.

1.4 Related Publications

The *QIR Qualification Requirements* should be used in conjunction with the current versions of the following other PCI SSC publications, each available through the Website:

- **QIR Program Guide**, the guidance document that defines the roles and responsibilities of a QIR Professional in connection with the QIR Program and Qualified Installations
- **PCI DSS**, which sets the foundation for other PCI SSC standards and related requirements
- **PA-DSS**, which defines the specific technical requirements and provides related assessment procedures and templates used to validate some eligible Payment Applications and document the validation process
- **QIR Implementation Instructions**, the guidance document used to explain how to complete the *QIR Implementation Statement*

2 Qualification Process



2.1 Become Familiar with the QIR supporting documents

Candidates for the QIR Professional Qualification must familiarize themselves with background information regarding the QIR Program by reviewing the QIR Program publications listed in Section 1.4, [Related Publications](#).

Candidates are also expected to have a good level of understanding of all Payment Applications and other payment technologies or services that are the subject of a Qualified Installation. Details should be available from the relevant Payment Application or related technology vendors. These specifics fall outside of the scope of the QIR Program.

2.1.1 QIR Professional Course Description

A description of the current QIR training structure and content can be found on the Website.

2.2 Complete and Submit an Application

In order to become a QIR Professional, candidates must first complete and submit an online application and pay applicable QIR Program fees. Fees to participate in this program ([QIR Program Fees](#)) are specified in the current *Programs Fee Schedule* located on the Website.

To begin the application process, candidates seeking QIR Professional Qualification must submit a registration form through the Website. After review of the registration form, PCI SSC will send an e-mail to the candidate with credentials to access the secure web portal designated by PCI SSC for the QIR Program (the [Portal](#)) and begin the application process.

To facilitate preparation of the application, refer to Appendix B: Application Checklist. Applications must contain all items listed in Appendix B. All application materials must be submitted in English. Documentation provided in a language other than English must be accompanied by a certified English translation.

Note:

1. *PCI SSC reserves the right to reject any applicant if PCI SSC determines in its reasonable discretion, or has reason to believe, that the applicant fails to satisfy applicable QIR Program requirements or has, within two (2) years prior to the application date, engaged in any conduct that would have been considered a “Violation” (defined in the QIR Program Guide) if committed by a QIR Professional. The period of ineligibility will be a minimum of one (1) year as determined by PCI SSC in a reasonable and non-discriminatory manner, in light of the circumstances.*
2. *All QIR Program Fees are non-refundable, updated annually, and subject to change upon notice from PCI SSC. Posting of a revised Programs Fee Schedule on the Website shall be deemed to constitute notice of a fee change.*

2.2.1 Requirements

All QIR Professionals performing or managing Qualified Installations must:

- Have at least one year of technology installation and system hardening experience (gained over at least one year or three separate engagements) conducting technically complex installations.
- Have training and experience in the implementation of all Payment Applications and related payment technologies and services they implement, including any PA-DSS Validated Payment Applications.
- Attend requisite QIR Program training and legitimately pass, of his or her own accord without any unauthorized assistance, all requisite QIR Program training examinations. QIR Professionals who fail to pass such exams must not lead or manage any Qualified Installation until passing such exams.
- Perform implementations in accordance with applicable Qualification Requirements.

2.2.2 Provisions

The following information must be provided to PCI SSC for each individual seeking qualification as a QIR Professional:

- Work history, such as a Résumé or Curriculum Vitae, that includes relevant work experience and responsibilities in payment technology installations, system hardening, system integration, network security, and similar activities, and work experience related to the payment industry.

2.3 Agree to Support the Code of Professional Responsibility

PCI SSC has adopted a PCI SSC Code of Professional Responsibility (the Code, available on the Website) to help ensure the highest standards of ethical and professional conduct are followed. QIR Professional candidates must advocate, adhere to, and support the Code.

2.4 Complete the QIR Professional Training Course & Exam

Once an applicant has submitted the application, PCI SSC will review and either approve the application, return it to the applicant for correction, or reject the application (if applicable). Once an application has been approved, the applicant will automatically be enrolled in QIR New training, and an invoice for the training fee will be sent via e-mail to the applicant.

Please refer to the current schedule of QIR Program Fees (in the *Programs Fee Schedule* on the Website) for course pricing information.

Once the invoice has been paid, the candidate will receive an e-mail with training instructions and access to the online QIR Professional training course and exam. The QIR Professional training course and exam are self-paced, and access will expire 60 days from the date that access credentials are issued. Upon completion of the exam, the candidate will receive a pass/fail result. Candidates who do not pass the exam on the first attempt may retake the exam a further two times within the 60 days without paying any additional fees.

Individuals who do not pass the QIR Professional training exam within the allotted 60-day period or on their third attempt are required to pay a new QIR Professional training course fee before taking the exam again.

2.5 Achieve Qualification

Upon meeting and satisfying all applicable eligibility and exam requirements, the candidate will receive notification of active QIR Professional status and be assigned a certificate number by PCI SSC. Each QIR Professional will receive an electronic certificate that is suitable for printing and framing. The QIR Professional Qualification is effective for one (1) year, beginning on the date the QIR Professional training course examination was passed.

QIR Professional Qualification is invalid if PCI SSC reasonably determines that it has been obtained or renewed through fraud or the submission of inaccurate qualification data. The QIR Professional Qualification remains valid until expired, forfeited, or revoked.

2.6 Maintain Qualification

PCI SSC's maintenance requirements help ensure that QIR Professionals remain current with technical and industry changes and demonstrate professionalism. To maintain in Good Standing, a QIR Professional must:

- Abide by the PCI SSC Code of Professional Responsibility.
- Comply with all Qualification Requirements.
- Successfully complete required QIR Professional training and exams each year.

Note: There is no requirement for proof of information technology or payment card industry Continuing Professional Education (CPE) hours for the QIR Professional Qualification.

2.7 Credential Policies

Use of the Credential

Each QIR Professional performing or managing any Qualified Installation must be qualified by PCI SSC. Only individuals who have been qualified by PCI SSC as QIR Professionals are authorized to perform Qualified Installations.

Retention of Results

For each Qualified Installation, the resulting *QIR Implementation Statement* must follow the instructions set forth in the *QIR Implementation Instructions*. Each *QIR Implementation Statement* must be prepared by a QIR Professional and be based on the results of the Qualified Installation in accordance with the *QIR Program Guide*. If clarification on the intent of any question in the *QIR Implementation Statement* is needed, the *QIR Implementation Instructions* should be used as a reference guide.

The QIR Professional must secure documentary evidence of each Qualified Installation, including the corresponding *QIR Implementation Statement*, in accordance with applicable Qualification Requirements, including the requirements set out in the *QIR Program Guide*.

Marketing

So long as a QIR Professional continues to appear on the QIR List, in advertising and/or promoting its Services they may refer to their listing on the QIR List and to their qualification by PCI SSC as a QIR Professional. Without prior PCI SSC approval in each instance, however, a QIR Professional shall not: (a) use any trademark, service mark, logo or similar designation (each a ~~Mark~~) of PCI SSC; (b) make any statement constituting an implied or express endorsement, recommendation, or warranty by PCI SSC regarding the QIR Professional or any of their products or services; (c) make any false or misleading statement regarding, or misrepresent the requirements of, PCI SSC, any Participating Payment Brand or any of the PCI Materials; (d) state or imply that any of the PCI Materials (or compliance therewith) require usage of any of their products or services; or (e) publish or otherwise make available any statement, material, or product (in any form) that refers to or includes any PCI Materials or portion thereof, or any name or acronym of PCI SSC or any PCI SSC standard (except for brief references to PCI SSC and/or its standards (or corresponding acronyms) to the extent reasonably necessary for purposes of describing, marketing or promoting their Services).

QIR Remediation and Revocation

Each QIR Professional must satisfy all applicable Qualification Requirements and meet prescribed quality levels for Qualified Installations to remain in Good Standing. Failure to satisfy applicable requirements or quality standards may result in remediation and/or revocation. The *QIR Program Guide* provides further details on remediation and revocation.

Quality Assurance

QIR Professionals are responsible for the quality of the Qualified Installations they lead or take part in, including all documentation provided to the Customer, and must adhere to all quality assurance requirements established by PCI SSC in connection with the QIR Program.

In an effort to maintain the quality of the QIR Program, PCI SSC may from time to time request that QIR Professionals submit additional information or materials in order to demonstrate adherence to applicable requirements, as part of the QIR approval process, or as part of PCI

SSC's QIR Program quality assurance initiatives, including but not limited to remediation, revocation, and appeals as further described in the *QIR Program Guide*.

Exam Security

The QIR Professional Qualification training exam and all related materials are the sole and exclusive property of PCI SSC. Individuals taking this exam must keep these materials confidential and not make them available to any person or entity for any reason.

Conduct that is considered to violate the security of QIR Professional Qualification training examinations and QIR Program policies includes: (without limitation): Cheating on any exam in connection with QIR Program training, including without limitation submitting work that is not the work of the QIR Professional taking the exam; theft of or accepting or providing unauthorized access to any QIR Program exam or exam question or answer; use of an alternate, stand-in or proxy during an exam; use of any prohibited or unauthorized materials, notes, or computer programs during an exam; and providing or communicating in any way any unauthorized information to another person during an exam.

Privacy Policy

QIR Professional applications and training exam results are confidential, except that the names of those achieving QIR Professional Qualification are searchable in the QIR List. PCI SSC does not disclose the names of those who do not pass the exam. PCI SSC will release individual application and pass/fail results only to the corresponding candidate.

Schedule 1 – Terminology

For purposes of this Agreement, the *QIR Qualification Requirements*, the *QIR Program Guide*, the *QIR Implementation Instructions* and the *QIR Implementation Statement*, the following terms shall have the following meanings when capitalized:

Term	Meaning
Cardholder Data	Defined in the current version of (or successor document to) the <i>Payment Card Industry (PCI) Data Security Standard Glossary of Terms, Abbreviations, and Acronyms</i> available on the Website.
Customer	A merchant, service provider, or other entity by or for which a given QIR Professional has been engaged to perform a Qualified Installation.
Engagement	The entire commitment of Services, as specified in the contractual agreement between a QIR Professional and their Customer, to provide a Qualified Installation and any ongoing support activities required to maintain the applicable Payment Applications and other payment technologies and services.
Good Standing	With respect to a given QIR Professional, that the QIR Professional (a) has been qualified by PCI SSC as a QIR Professional and such qualification has not been revoked, terminated, suspended, cancelled, or withdrawn; (b) is in compliance with all Qualification Requirements; and (c) is not in breach of any term, condition, or obligation under any other agreement with PCI SSC.
PA-DSS	The then-current version of the <i>Payment Card Industry (PCI) Payment Application Data Security Standard Requirements and Security Assessment Procedures</i> (or successor document thereto), as made publicly available by PCI SSC on the Website.
<i>PA-DSS Implementation Guide</i>	An implementation guide prepared by the applicable Payment Application vendor for a given PA-DSS Validated Payment Application.
PA-DSS Validated Payment Application	A Payment Application that has been assessed and validated by a PA-QSA Company as being compliant with the PA-DSS, then accepted by PCI SSC, so long as such acceptance has not been revoked, suspended, withdrawn, or terminated. A software application—used in connection with processing payments from a Customer for goods or services via a merchant—that requires the storage, processing, or transmission of Cardholder Data, subject to a successful PA-DSS qualified security assessment.
Participating Payment Brand	A global payment card brand or scheme that is also a limited liability company member of PCI SSC (or affiliate thereof).
Payment Application	A software application that stores, processes, or transmits cardholder data as part of processing payments from a Customer for goods or services, and requires Cardholder Data.

Term	Meaning
PCI DSS	The then-current version of the <i>Payment Card Industry (PCI) Data Security Standard Requirements</i> (or successor document thereto), as made publicly available by PCI SSC on the Website.
PCI Materials	The <i>PCI DSS</i> , <i>PA-DSS</i> , <i>QIR Qualification Requirements</i> , <i>QIR Program Guide</i> , QIR Program training materials, Website, and all other materials provided or otherwise made accessible by PCI SSC.
PCI SSC	PCI Security Standards Council, LLC, a Delaware limited liability company.
PFI (or PCI Forensic Investigator)	An entity qualified as a PCI Forensic Investigator by PCI SSC to perform forensic investigations (the application of investigative tools and analysis techniques to gather evidence from computer resources to determine the cause of data compromises) as part of the PCI SSC PCI Forensic Investigator Program. A list of PFIs appears on the Website.
<i>Programs Fee Schedule</i>	The then-current schedule of fees payable by QIR Professionals in connection with participation in the QIR Program, as made publicly available by PCI SSC on the Website.
<i>QIR Agreement</i>	The <i>QIR Professional Agreement</i> in the form attached as Appendix A to the <i>QIR Qualification Requirements</i> .
<i>QIR Feedback Form</i>	The then-current version of (or successor document to) the <i>QIR Feedback Form for Payment Brands and Others</i> , as made publicly available by PCI SSC on the Website.
<i>QIR Implementation Instructions</i>	The then-current version guidance document provided by PCI SSC, that explains how to complete the <i>QIR Implementation Statement</i> and is available by PCI SSC on the Website.
<i>QIR Implementation Statement</i>	The report of results to be provided to a Customer upon completion of a Qualified Installation. A template is provided on the Website.
QIR List	The searchable list of QIR Professionals made available through the Website.
QIR Professional	An industry practitioner who is qualified by PCI SSC as a QIR Professional for purposes of performing Qualified Installations for Customers under the QIR Program.
QIR Professional Qualification	Qualification as a QIR Professional granted by PCI SSC for purposes of authorizing industry practitioners who satisfy applicable requirements to perform Qualified Installations under the QIR Program.
QIR Program	The PCI SSC Qualified Integrator and Reseller (QIR) TM Program operated and managed by PCI SSC, as further described herein and in the <i>QIR Program Guide</i> and related PCI SSC guidance and publications.
<i>QIR Program Guide</i>	The then-current version of the <i>Payment Card Industry (PCI) Qualified Integrator and Reseller (QIR)TM Program Guide</i> (or successor document thereto), as made publicly available by PCI SSC on the Website.

Term	Meaning
<i>QIR Qualification Requirements</i>	The then-current version of (or successor document to) the <i>Payment Card Industry (PCI) Qualified Integrator and Reseller (QIR) Qualification Requirements</i> , as made publicly available on the Website and amended by PCI SSC from time to time in its sole discretion.
Qualified Installation	The installation or upgrade of Payment Application or related payment technologies, or provision of related services or activities in connection with the deployment, configuration, or access to the foregoing in the Customer's Cardholder Data environment, for QIR Program purposes.
Qualification Requirements	With respect to a given QIR Professional, the requirements and obligations thereof pursuant to the <i>QIR Qualification Requirements</i> , the <i>QIR Agreement</i> , and the <i>QIR Program Guide</i> , each addendum and supplement to each of the foregoing, each agreement entered into between such QIR Professional and PCI SSC, and any and all other policies, procedures, requirements, or obligations imposed, mandated, provided for, or otherwise established by PCI SSC from time to time in connection with any PCI SSC program in which such QIR Professional is then a participant, including but not limited to, the requirements of all applicable PCI SSC training programs, quality assurance, and remediation programs, program guides, and other related PCI SSC program materials.
Services	The QIR Installations and related services performed by a given QIR Professional for PCI SSC, the QIR Professional's Customers, or others in connection with the <i>QIR Agreement</i> or the QIR Program.
Website	The PCI SSC website at www.pcisecuritystandards.org .

Appendix A – QIR Professional Agreement

This QIR Professional Agreement (the "Agreement") is a legally binding agreement between you and PCI Security Standards Council, LLC ("PCI SSC"), effective as of the date PCI SSC notifies you that your application and registration for qualification as a QIR Professional have been approved (the "Effective Date"). For purposes hereof, "you" and "your" refer to the individual who clicks "ACCEPT" below. By clicking "ACCEPT" below, for good and valuable consideration, the receipt and sufficiency of which is acknowledged, you thereby (a) agree that capitalized terms used but not otherwise defined herein shall have the meanings in Schedule 1 to the *Payment Card Industry (PCI) Qualified Integrator and Reseller (QIR)TM Qualification Requirements* available on the PCI SSC website at www.pcisecuritystandards.org, (b) acknowledge that you have read and understand the terms, conditions and requirements of this Agreement, the *QIR Qualification Requirements*, and the *QIR Program Guide* (collectively, the "QIR Program Documents"), and (c) agree to comply with all of the terms of this Agreement.

1. QIR Professional Qualification; Listing. During the Term (defined below): (a) PCI SSC hereby qualifies you to perform Qualified Installations and Services subject to compliance with all applicable Qualification Requirements, and (B) PCI SSC is authorized to include your name and QIR Professional Qualification status information in the QIR List. You acknowledge and agree that in the event PCI SSC determines in its sole but reasonable discretion that you have failed to satisfy all applicable Qualification Requirements or that you otherwise meet any condition for "Remediation" or "Revocation" (as defined in the *QIR Program Guide*), PCI SSC may, upon notice, offer you the opportunity to participate in Remediation, revoke your QIR Professional Qualification, annotate or remove your listing on the QIR List, and/or terminate this Agreement.

2. Qualification Requirements. During the Term, you agree to comply with all Qualification Requirements, including but not limited to the policies, procedures, terms and conditions set forth in the *QIR Program Documents*, and those otherwise established by PCI SSC in connection with applicable QIR Program quality assurance initiatives and Remediation procedures.

3. QIR Professional Representations. You hereby represent and warrant that you are in compliance with all applicable Qualification Requirements, will comply with all applicable laws, ordinances, rules and regulations pertaining to this Agreement or your obligations hereunder, and will ensure to your best knowledge that all information you provide to PCI SSC is and remains accurate and complete. You hereby agree that (a) if you register for any QIR Program training or qualification examination, you will do so under your own name and no others and (b) you will not engage in, and have not within the past 24 months engaged in, any conduct constituting a "Violation" as defined in the *QIR Program Guide*, and will notify PCI SSC immediately if you engage in any such conduct during the Term.

4. Limitation of Liability; Indemnification.

A. PCI SSC EXPRESSLY DISCLAIMS ANY AND ALL REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE QIR PROGRAM, THE PCI MATERIALS, THIS AGREEMENT OR THE SUBJECT MATTER HEREOF, INCLUDING BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND WARRANTIES OF TITLE AND NON-INFRINGEMENT.

B. EXCEPT FOR DAMAGES CAUSED BY A PARTY'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OR AS PROVIDED IN SECTION 4.C, IN NO EVENT SHALL: (I) EITHER PARTY BE LIABLE TO THE OTHER FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, PUNITIVE OR SPECIAL DAMAGES OR FOR ANY DAMAGES AS A RESULT OF LOSS OF BUSINESS, REVENUE, GOODWILL, OR OTHER COMMERCIAL OR ECONOMIC LOSS, TO THE EXTENT ARISING OUT OF OR IN CONNECTION WITH THE QIR PROGRAM, THE PCI MATERIALS, THIS AGREEMENT OR THE

SUBJECT MATTER HEREOF, HOWEVER CAUSED, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES; OR (II) THE AGGREGATE LIABILITY OF EITHER PARTY TO THE OTHER UNDER OR IN CONNECTION WITH THE QIR PROGRAM, THE PCI MATERIALS, THIS AGREEMENT OR THE SUBJECT MATTER HEREOF EXCEED THE AMOUNT OF FEES PAID TO PCI SSC HEREUNDER.

C. You hereby agree to defend, indemnify, and hold harmless PCI SSC and its officers, directors, members, employees, agents, representatives, contractors, attorneys, successors, and assigns (collectively, "Indemnified Parties") from and against any and all claims, losses, liabilities, damages, suits, actions or proceedings (including without limitation, reasonable attorney's fees and related costs) (collectively, "Claims") arising or resulting from any claim by any third party regarding your (i) breach of any warranty, representation or agreement herein; or (ii) performance or non-performance of any Services; provided, however, that your obligations pursuant to this Section 4.C shall not apply to any Claims to the extent arising from the negligence or willful misconduct of an Indemnified Party or any defect in the PCI Materials to the extent used by you without modification and for their intended purpose.

5. Term and Termination. This Agreement shall commence as of the Effective Date, remain in full force and effect for a period until terminated pursuant to this Section (the "Term"), and may be terminated (a) by you upon notice or (b) by PCI SSC (i) as of the end of any calendar year of the Term upon at least sixty (60) days notice; (ii) upon notice in connection with (A) your breach of any representation or warranty under this Agreement, (B) Revocation of your QIR Professional Qualification, or (C) your failure to satisfy applicable Qualification Requirements; or (iii) upon fifteen (15) days notice in the event of your breach of any other provision hereof that is not cured within such 15-day period. Sections 4, 6, 7 and 8 of this Agreement shall any survive termination of this Agreement.

6. Confidentiality and Required Disclosures; Use of Marks. You hereby acknowledge and agree to comply with the confidentiality and required disclosure provisions set forth in the *QIR Program Documents*. To help ensure your ability to promptly make such required disclosures, you shall ensure that your agreements with each Customer permit you to make such disclosures in accordance with the *QIR Program Documents*.

7. Notices. Notices hereunder shall be in writing and deemed effective when delivered personally, or by overnight courier upon verification of receipt, or by facsimile transmission upon electronic confirmation of transmission, or by certified or registered mail, return receipt requested, five (5) days after the mailing date. Notices to you shall be sent to your address as specified during QIR Professional registration on the Website. Notices to PCI SSC shall be sent to PCI SSC, attention: QIR Program Manager, at 401 Edgewater Place, Suite 600, Wakefield, Massachusetts 01880. Either party may change its address for notices by notice in accordance with this Section. Notwithstanding the foregoing, PCI SSC may provide any notice to you under this Agreement by electronic mail transmission to the e-mail address you specified during QIR Professional registration on the Website (or any e-mail address you subsequently provide to PCI SSC) or by posting to the QIR Program Portal, which notice shall be deemed effective immediately thereafter.

8. General. This Agreement is governed by the laws of the State of Delaware, without resort to its conflict of laws provisions. If any provision hereof is or is determined to be void, invalid or unenforceable, the validity of the remaining provisions shall not be affected thereby. This Agreement (including the *QIR Qualification Requirements* and *QIR Program Guide*, each hereby incorporated into and made a part of this Agreement) sets forth the entire agreement between the parties with respect to its subject matter, and supersedes all prior understandings and agreements, oral or written, between the parties with respect to such subject matter. This Agreement may be modified, altered or amended by PCI SSC upon thirty (30) days notice, provided, that if you do not agree with such modification, alteration or amendment, you may terminate this Agreement upon notice to PCI SSC within such thirty (30) day

period, and otherwise, such modification, alteration or amendment will be effective as of the end of such 30-day period. The waiver or failure of either party hereto to exercise any right provided for in this Agreement shall not be deemed a waiver of any further right. You may not assign this Agreement, or assign, delegate or subcontract any of your rights or obligations hereunder, without PCI SSC's prior written consent. All remedies herein are cumulative, in addition to any other remedies available at law or in equity, subject only to the express limitations on liabilities and remedies set forth herein. In the event of an express conflict between this Agreement and the *QIR Qualification Requirements* or the *QIR Program Guide*, this Agreement shall control.

Appendix B – Application Checklist

This Appendix provides a checklist of items that each QIR Professional applicant will need to provide, complete, or do during the QIR Program application process. The application can be found online in the Portal. Secure access to the Portal will be provided during the application process.

Topic	Requirement
QIR Agreement	The applicant must accept the terms of the QIR Agreement.
Fees	The applicant must pay to PCI SSC all applicable QIR Program Fees (see <i>Programs Fee Schedule</i> on Website) prior to qualification.
Contact Information	The applicant must include all their contact details, including their full legal name, e-mail address, and phone number.
Attestation Completed	The applicant must confirm that they have no past or present allegations or convictions of any fraudulent or criminal activity against them, or provide a written statement describing any such allegations or convictions and the status and resolution thereof.
Experience	The applicant must confirm experience in information technology and experience in installing and configuring payment technologies that will form part of Qualified Installations that they will perform, equal to at least one year or three separate engagements.
Work History, Résumé, Curriculum Vitae	The applicant must upload a copy of their work history, Résumé or Curriculum Vitae that includes relevant work experience and responsibilities in installations, system hardening, network security, and work experience related to the payment industry.
Training Registration	Once the applicant has completed the Application, the PCI SSC QIR Program Manager will register the applicant for training. The applicant will receive an invoice for training fees and will be responsible for payment of that invoice before receiving access to QIR training material.
Code of Professional Responsibility	The applicant must agree to support the Code of Professional Responsibility. This agreement is introduced at the beginning of the online training course. The applicant will electronically agree to the Code.
QIR Training and Exam	The applicant must successfully complete the QIR Program training course and exam.