

Payment Card Industry (PCI)   
Card Production and Provisioning Physical Security Requirements

Attestation of Compliance for

Onsite Assessments

For use with Card Production and Provisioning Physical Security Requirements v2.0

Version 1.0  
April 2019

Section 1: Assessment Information

***Instructions for Submission***

This Attestation of Compliance must be completed as a declaration of the results of the card vendor’s assessment with the *Payment Card Industry Card Production and Provisioning Physical Security Requirements (PCI CPPLSR).* Complete all sections: The card vendor is responsible for ensuring that each section is completed by the relevant parties, as applicable. Contact the requesting payment brand for reporting and submission procedures.

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| **Part 1. Card Vendor and Card Production Security Assessor – Physical Controls  (CPSA-P) Information** | | | | | |
| **Part 1a. Card Production and Provisioning Organization Information** | | | | | |
| Company Name: |  | | | | |
| DBA  (doing business as): |  | | Business Identifier: |  | |
| Contact Name: |  | | Title: |  | |
| Telephone: |  | | E-mail: |  | |
| Business Address: |  | | City: |  | |
| State/Province: |  | Country: |  | Postal Code: |  |
| Company URL: |  | | | | |

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| **Part 1b. Card Production Security Assessor Company Information (if applicable)** | | | | | |
| Company Name: |  | | | | |
| Lead Assessor Contact Name: |  | | Title: |  | |
| Telephone: |  | | E-mail: |  | |
| Business Address: |  | | City: |  | |
| State/Province: |  | Country: |  | Postal Code: |  |
| Company URL: |  | | | | |

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| **Part 2. Executive Summary** | | | | |
| **Part 2a. Scope Verification** | | | | |
| **Services that are INCLUDED in the scope of card production activities at this facility** (check all that apply): | | | | |
| **Type of Assessment** | | Annual  Existing Vendor that added services  Initial (New Vendor) | | |
| **Card Production Activities Assessed:** | | | | |
| Card Manufacturing  Data Preparation  Pre-Personalization  Fulfillment  Packaging  Storage  Chip Embedding  Card Personalization  Chip Personalization | | Mailing  Shipping  PIN Printing and Mailing (personalization, credit or debit)  PIN Printing (non-personalized prepaid cards)  Electronic PIN Distribution  Other (specify): | | |
| **Card (Mobile) Provisioning Activities Assessed:** | | | | |
| **Secure Element Provisioning Services** | | | | |
| Product/Solution | Description | | | |
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| **Cloud-based (HCE) Provisioning Services** | | | | |
| Product/Solution | Description | | | |
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| **Part 2c. Locations** | | |  | |
| * Address of facility where assessment was performed: | | |  | |
| * Date of Report (yyyy/mm/dd): | | |  | |
| * Timeframe of assessment (start date to completion date): | | | Start date (yyyy/mm/dd): |  |
|  | | | Completion date (yyyy/mm/dd): |  |
| * Identify date(s) spent onsite at the entity: | | | Start date (yyyy/mm/dd): |  |
|  | | | Completion date (yyyy/mm/dd): |  |

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| **Part 2c. Summary of Requirements Tested** | | | | |
| For each PCI Card Production and Provisioning Physical Security Requirement, select one of the following:   * **Full** – The requirement and all sub-requirements of that requirement were assessed, and no sub-requirements were marked as “Not Applicable” in the ROC. * **Partial** – One or more sub-requirements of that requirement were marked as “Not Applicable” in the ROC. * **None** – All sub-requirements of that requirement were marked as “Not Applicable” in the ROC.   ***Note****: Payment brand waivers do not constitute full compliance.*  For all requirements identified as either “Partial” or “None,” provide details in the “Justification for Approach” column, including:   * Details of specific sub-requirements that were marked as “Not Applicable” in the ROC * Reason why sub-requirement(s) were not applicable   ***Note:*** *One table to be completed for each service covered by this AOC. Additional copies of this section are available on the PCI SSC website*. | | | | |
| **PCI Card Production and Provisioning Physical Security** | **Details of Requirements Assessed** | | | |
| **Full** | **Partial** | **None** | **Justification for Approach**  (Required for all “Partial” and “None” responses. Identify which sub-requirements were not applicable and the reason.) |
| Section 2:  Roles and Responsibilities |  |  |  |  |
| Section 3: Premises |  |  |  |  |
| Section 4: Production Procedures and Audit Trails |  |  |  |  |
| Section 5: Packaging and Delivery Requirements |  |  |  |  |
| Section 6:  PIN Printing and Packaging for Non-personalized Prepaid Cards |  |  |  |  |
| Appendix B: Logical Security Requirements – CCTV and Access Control System Administration |  |  |  |  |

Section 2: Report on Compliance

This Attestation of Compliance reflects the results of an onsite assessment, which is documented in an accompanying Report on Compliance (ROC).

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| The assessment documented in this attestation and in the ROC was completed on: |  |
| Were any requirements in the ROC identified as being not applicable (N/A)? | Yes  No |
| Were any requirements not tested? | Yes  No |
| Were any requirements in the ROC unable to be met due to a legal constraint? | Yes  No |

Section 3: Validation and Attestation Details

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| **Part 3. PCI Card Production and Provisioning Physical Security Validation** |

Based on the results noted in the ROC dated *(completion date)*, the signatories identified in Parts 3b-3c, as applicable, assert(s) the following compliance status for the entity identified in Part 2 of this document as of *(date)*: (***check one):***

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|  | **Compliant:** All sections of the PCI Card Production and Provisioning Physical Security ROC are complete, all questions answered affirmatively, resulting in an overall **COMPLIANT** rating; thereby *(Card Prodcution and Provisioning Vendoir Company Name)* has demonstrated full compliance with the *PCI Card Production and Provisioning Physical Security Requirements.*  ***Note:*** *Payment brand waivers do not override reporting of non-compliance.* | | | |
|  | **Non-Compliant:** Not all sections of the PCI Card Production and Provisioning Physical Security ROC are complete, or not all questions are answered affirmatively, resulting in an overall **NON-COMPLIANT** rating, thereby *(Card Prodcution and Provisioning Vendor Company Name)* has not demonstrated full compliance with the *PCI Card Production and Provisioning Physical Security Requirements.*  **Target Date** for Compliance:  An entity submitting this form with a status of Non-Compliant may be required to complete the Action Plan in Part 4 of this document. *Check with the payment brand(s) before completing Part 4.* | | | |
|  | **Compliant but with Legal exception:** One or more requirements are marked “Not in Place” due to a legal restriction that prevents the requirement from being met. This option requires additional review from acquirer or payment brand.  *If checked, complete the following:* | | | |
|  | Affected Requirement | Details of how legal constraint prevents requirement being met |  | |
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| Part 3a. Acknowledgement of Status | |
| **Signatory(s) confirms:**  ***(Check all that apply)*** | |
|  | The ROC was completed according to the *PCI Card Production and Provisioning Physical Security Requirements*, Version *(version number)*, and was completed according to the instructions therein. |
|  | All information within the above-referenced ROC and in this attestation fairly represents the results of my assessment in all material respects. |
|  | I have read the *PCI Card Production and Provisioning Physical Security Requirements* and I recognize that I must maintain PCI Card Production Security Requirements compliance, as applicable to my environment, at all times. |
|  | If my environment changes, I recognize I must reassess my environment and implement any additional *PCI Card Production and Provisioning Physical Security Requirements* that apply. |

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| Part 3b. Card Production and Provisioning Vendor Attestation | | | |
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| *Signature of Card Production and Provisioning Vendor Executive Officer 🡩* | | | |
| *Card Production and Provisioning Vendor Executive Officer Name:* | | |  |
| *Title:* | |  | |
| *Date:* | |  | |

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| Part 3c. Security Assessor Acknowledgement (if applicable) | | |
| If a Security Assessor was involved or assisted with this assessment, describe the role performed: |  | |
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| *Signature of Assessor 🡩* | | *Date:* |
| *Assessor Name:* | | *Assessor Company:* |

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| Part 4. Action Plan for Non-Compliant Requirements | | | | |
| Select the appropriate response for “Compliant to PCI Card Production Security Requirements” for each requirement. If you answer “No” to any of the requirements, you may be required to provide the date your Company expects to be compliant with the requirement and a brief description of the actions being taken to meet the requirement.  *Check with the applicable payment brand(s) before completing Part 4.* | | | | |
| **PCI Card Production Physical Section** | **Description of Requirement** | **Compliant to PCI Card Vendor Security Requirements**  *(Select One)* | | **Remediation Date and Actions** (If “NO” selected for any Requirement) |
| YES | NO |
| 2 | Roles and Responsibilities |  |  |  |
| 3 | Premises |  |  |  |
| 4 | Production Procedures and Audit Trails |  |  |  |
| 5 | Packaging and Delivery Requirements |  |  |  |
| 6 | PIN Printing and Packaging for Non-personalized Prepaid Cards |  |  |  |
| Appendix B | Logical Security Requirements – CCTV and Access Control System Administration |  |  |  |

